

Palmetto City Council
August 26, 2002 4:00 PM

Elected Officials Present:

Larry Bustle, Mayor
Mary Lancaster, Vice Mayor
Shirley Bryant, Council Member
Tamara Cornwell, Council Member
Charlie Grace, Council Member
Brian Williams, Council Member

Staff and others present:

Karen A. Conlon, City Clerk
Garry Lowe, Chief of Police
Mike Hickey, Public Works Director
Allen Tusing, Public Works Superintendent
Jim Keranen, Finance Director
Mary Jean Forrester, Deputy City Clerk
Diane Ponder, Administrative Assistant

Mayor Bustle called the meeting to order at 4:01 p.m.

William B. DeSue, Sr., Word of Life Fellowship Church, gave the invocation, followed by the Pledge of Allegiance to the Flag of the United States.

Mayor Bustle read a proclamation declaring September 2002 as National Alcohol & Drug Addiction Recovery Month. Deborah Kostroun, Chief Operating Officer of Manatee Glens accepted the proclamation.

1. APPROVAL OF AGENDA

MOTION: Ms. Bryant moved, Mrs. Lancaster seconded and motion carried 5-0 to approve the August 26, 2002.

2. US FILTER PRESENTATION

Mark VanNagel, US Filter, introduced Joe Ortiz, Don Patterson and Glen Dunkelberger. Mr. VanNagel reviewed a "DBO Process" (design, build & operate) to construct an ASR well and enhance the wastewater treatment plant's odor control equipment. The ASR well will ensure compliance with the FDLEP Consent Odor. The plant enhancements will include an additional scrubber, tank covers & aeration to combat odor.

Ms. Cornwell entered the meeting at 4:10 pm.

Mr. VanNagel explained the project would be a turn-key process, with the sole source responsibility lying with US Filter. US Filter would essentially be the project manager and would handle the engineering plans, bidding process and construction. Mr. VanNagel also discussed the financing vehicle as a municipal lease option amortized over 10 or 15 years. Estimated cost of the project is approximately \$3 million. The ASR well will be designed to pump 2.4 million gallons of wastewater per day, the maximum under the plant's permit.

US Filter was asked to differentiate the cost of the well and the odor control enhancements. They were also asked to provide written material on ASR wells.

Mrs. Conlon informed Council funds have been budgeted for the preliminary study for the well. US Filter can use the information gathered to date by JEA, moving forward without duplicating costs. Mrs. Conlon will bring to Council the balance remaining in the account.

Mayor Bustle reminded Council US Filter granted a 60-day grace period in the six-month required notification of the City's intent to continue the wastewater treatment plant contract which ends the end of September. The topic was placed on a future item to discuss the contract, evaluate this proposal and if it deserves consideration determine its impact on the budget.

3. BUDGET

Mayor Bustle briefly reviewed the 2003 insurance premium increases, comparison of pay raise proposals and ad valorem tax history and their impact on the proposed budget. He also provided four potential cut lists, that taken together, equal the needed \$2.4 million to balance the budget. Mayor Bustle stated the tax increase at 4.1645 mills would not be enough to pay for mandatory worker's comp and other insurance premiums.

Mayor Bustle recessed the meeting for ten minutes.

Mayor Bustle reconvened the meeting and discussion began on the proposed budget as follows:

Code Enforcement

Building Demolition reduced to \$10,000 (deleted \$10,000).

Staff is to determine if fees collected by Code Enforcement are to be put back into the Code Enforcement line item or the General Fund.

City Clerk

Code/Infill Consultant reduced to \$17,500 (deleted \$17,500).

City Clerk-FLC Conference deleted (\$900)

Advertisement in Professional Publications-HR reduced to \$1,000 (deleted \$1,000).

Staff is to provide a list of all city owned cell phones. Research is to begin on placing all phones under one contract.

Miscellaneous Books reduced to \$1,000 (deleted \$500).

Additional information requested on Training for Supervisors. Staff is to research a "train the trainer" type of program.

Repairs and Maintenance reduced to \$1,500 (deleted \$1,500).

Palmetto City Council
August 26, 2002

Other General Government

Tomato Festival reduced to \$3,000 (deleted \$4,500)

Cinco de Mayo renamed Multicultural Festival and reduced to \$1,500 (deleted \$1,500).

PHC Storage Area deleted (\$2,000).

PHC General Maintenance reduced to \$600 (deleted \$3,000).

PHC Lawn Maintenance deleted (\$2,200)

PHC Refurbish Cypress House was changed to the Chapel for floor repairs.

PHC Storage Shed deleted (\$11,000).

P&R Adobe/Golive Draw Software moved to Capital/Software.

Newsletter reduced to \$2,000 (deleted \$4,000).

Tuition Reimbursement reduced to \$2,000 (deleted \$2,000).

Safety Program training, materials deleted (\$6,000).

Community Outreach reduced to \$2,000 (deleted \$18,000)

Staff advised Council the auditor has determined the Trailer Park Trust Fund can act as the City's emergency contingency fund and recommended deleting the \$300,000 Reserve for Capital Emergency fund. Council requested the attorney's opinion on deleting the account before proceeding.

PA System for Council Chambers deleted (\$20,000).

Visual System for Council Chambers deleted (\$15,000).

Modification to City Hall deleted (\$15,000).

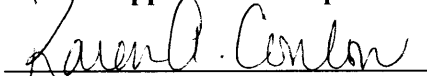
Mrs. Conlon informed Council there may be a cap on the City's litigation settlements. The information will be brought back once obtain from Florida League of Cities.

A note will be placed on the loan payment better identifying it as a balloon payment, containing its maturity date and balance.

Two new salary options will be provided - one at 3% and one at 2.5%.

Meeting adjourned at 8:30 pm.

Minutes approved: September 4, 2002, with corrections


Karen A. Conlon, City Clerk