

**Minimum Standards Workshop
Palmetto City Council
September 24, 2001 4:00 PM**

Elected Officials Present:

**Pat Whitesel, Mayor
Shirley Bryant, Vice-Mayor
Tamara Cornwell, Council Member
Donna Keefer, Council Member
Brian Williams, Council Member**

Elected Officials Absent:

Mary Lancaster, Council Member

Staff and others present:

**Karen A. Conlon, City Clerk
Capt. Kenny Bright, Palmetto Police Department
Allen Tusing, Public Works Department
Margaret Tusing, Planning & Zoning Director
Diane Ponder, Administrative Assistant**

Mayor Whitesel called the meeting to order at 4:00 p.m.

Senator John McKay dedicated the Taylor Park grant of \$50,000 to the city. Mrs. Tusing was thanked for her role in the award of the grant.

Mrs. Conlon will schedule a tour of the city when Council Members can join city staff. The joint tour will enable discussion on items perceived as violations that in actuality do not violate city codes.

DEPARTMENT HEAD REPORTS

Chief Bright, Police Department

Chief Bright presented justification for the requested officer in the police department budget. It was consensus of Council to allow the inclusion of the officer in the proposed pay plan.

Karen Conlon, City Clerk

Human Resource Director Sharon Jones has been named the Regional Coordinator of the Public Personnel Association for its annual convention.

Mrs. Keefer has been notified she must nominate a new member to the Personnel Board. There is the possibility Ms. Cornwell's nominee will no longer be able to serve on the Board and she will also need to nominate a new member. These actions are necessitated because of an upcoming Personnel Board meeting.

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The city is waiting from FEMA concerning the area being designated a disaster area from Tropical Storm Gabrielle.

There was no report from Mr. Hickey.

INDIVIDUAL COMMENT

Ms. Cornwell

Updated Council on the public transportation system analysis provided by MPO. Staff will review the material, give their findings to Ms. Cornwell and she will take the information back to the MPO.

Thanked staff for attendance at the Saturday budget workshop. Also thanked Public Works for the cooperation with the Lincoln Middle School recent clean up along 17th Street.

Commented on the tree debris the city is removing and suggested it may be necessary to pay overtime to accomplish the removal. Mr. Hickey advised the city is using temporary help and paying overtime to expedite the project. Mrs. Conlon discussed FEMA's decision and reimbursement of expenses the city is incurring if the decision is positive. Mr. Hickey was instructed to continue the removal if a decision is not received by Tuesday at 5:00 p.m. It was suggested citizens be advised not to put tree debris in the city streets.

Discussed the 17th Street widening project, which will help alleviate flooding in Jackson Park. Mrs. Tusing will work with the Public Works Department in arranging a meeting with county personnel to discuss the need for a turn lane at Lincoln Middle School and a closer time line for the project.

Confirmed automobiles are not included in the budget for department heads.

Supports moving ahead with the salary increase after staff's guarantee taxes would not have to be increased to support the plan. Reminders of upcoming contract expirations and payments should come to Council in a timely manner.

Mrs. Keefer

Commented on the 8th St. Dr. issue.

Congratulated Charlie Grace.

Mr. Williams

Stated his opinion workshop agendas should only list the item to be discussed, not department head reports or individual comments.

Congratulated Charlie Grace.

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Ms. Bryant

The police department has been contacted concerning parking at Celebration Center. The department will more closely monitor the situation at the center as well as Lamb and Sutton Parks.

Inquired of Mr. Hickey the status of the oleanders. It is the intention of Public Works to perform the normal trim and transplant them later in the fall. A State Beautification Plan with FDOT provided the plantings and the city agreed to perform the maintenance.

Advised the Agriculture Museum is willing to provide trees to replace the carrot wood trees, which have been declared a nuisance species, at Heritage Park

Congratulated Charlie Grace

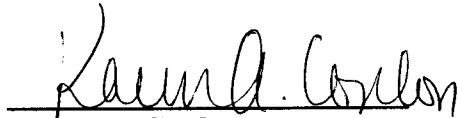
Thanked staff and Council Members for their participation in the budget workshops.

Mayor Whitesel

Thanked Vice Mayor Bryant for conducting the last two meetings and time spent in the budget workshops.

Meeting adjourned at 5:10 p.m.

Minutes approved: October 15, 2001



**Karen A. Conlon
City Clerk**