



(DO NOT WRITE IN THIS SPACE, FOR OFFICE USE ONLY).

Petition No. \_\_\_\_\_

Date Complete Application Was Received: \_\_\_\_\_

Fee Received: \_\_\_\_\_

Fee Receipt No. \_\_\_\_\_

Date Hearings Advertised: \_\_\_\_\_

Dates of Hearings: \_\_\_\_\_

**PRE-APPLICATION MEETING REQUEST**

Pre Application Meeting Fee: \$200

PROJECT NAME: \_\_\_\_\_

**A. PROPERTY INFORMATION**

1. Address of Subject Property:

\_\_\_\_\_

2. Parcel ID Number (s):

\_\_\_\_\_

3. Acreage:

\_\_\_\_\_

4. Existing Use of the Property:

\_\_\_\_\_

5. Proposed Use of the Property:

\_\_\_\_\_

6. Future Land Use Map Category:

\_\_\_\_\_

**B. ATTENDEES INFORMATION**

1. Name of Those Attending:

\_\_\_\_\_

2. Mailing Address:

\_\_\_\_\_

3. Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

C. ATTACHMENTS

An application is not complete without all requirements submitted. Incomplete applications will not be scheduled for meetings. Other items may be required depending on the request. All data and exhibits submitted with the application or at a public hearing will become part of the public record. Please attach required documents below with pre-application meeting request.

1. Survey and preliminary site plan.
2. Agent Authorization form (if applicable).
3. Fee. Please see fee schedule for fee determination. No application shall be accepted for processing until the required application fee is paid in full by the applicant.

Name of individual completing this application: \_\_\_\_\_

(Please print)

I, \_\_\_\_\_, certify that I have checked the submittal application for the content of completeness, and that the information contained herein are correct to the best of my knowledge. I am aware that the non-refundable fees shall be paid upon filing the petition or request.

\_\_\_\_\_

Signature

County of \_\_\_\_\_

State of Florida

The foregoing instrument was acknowledged before me, by means of ( ) physical presence or ( ) online notarization, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_ by \_\_\_\_\_ who is either personally known or produced identification.

\_\_\_\_\_

NOTARY PUBLIC

STATE OF FLORIDA AT LARGE

## City of Palmetto

### Affidavit of Ownership/Agent Authorization

File Number: \_\_\_\_\_

*To be filled out by the property Owner*

Owner Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Officer's Name: \_\_\_\_\_

Title: \_\_\_\_\_

Being first duly sworn, depose(s) and say(s):

1. That I am (we are) the owner's and recorded title holders(s) of the following described property legal description, to wit:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*(if necessary attach the property's legal description as exhibit "A")*

2. That this property constitutes the property for which a request for

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ is being applied for to the City of Palmetto, Florida

*(Type of application approval requested)*

3. That the undersigned has (have) appointed and does (do) appoint

\_\_\_\_\_ as  
agent(s) execute any petitions or other documents necessary to affect such petition; and  
request that you accept my agent(s) signature as representing my agreement of all terms  
and conditions of the approval process;

4. This affidavit has been executed to induce The City of Palmetto, FL to consider and act on the forgoing request;

5. That I (we) the undersigned authority, hereby certify the foregoing is true and correct

\_\_\_\_\_/\_\_\_\_\_

*Owner's signature / Print title*

\_\_\_\_\_/\_\_\_\_\_

*Owner's signature / Print Title*

***To be Filled out by a licensed Notary Republic***

**County of \_\_\_\_\_**

**State of Florida**

The foregoing instrument was acknowledged before me, by means of ( ) physical presence or ( ) online notarization, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_ by \_\_\_\_\_ who is either personally known or produced identification.

\_\_\_\_\_

NOTARY PUBLIC

STATE OF FLORIDA AT LARGE